

**Postville Board of Education Meeting
Regular Scheduled Meeting at 6:30 P.M.
Room 102
September 10, 2018**

President Smith called the regular meeting of the Postville Board of Education to order at 6:30 P.M. on Monday, September 10, 2018, with the following members present: Jeff Cox, Tony Gericke, JoAnn Jacobs, and Staci Malcom.

President Smith welcomed the visitors.

Motion by Malcom second by Cox, to approve the agenda. Carried unanimously.

Motion by Jacobs, second by Malcom, to approve the consent agenda with the addition of one hire and item K. Carried unanimously.

- a. Approve the August 13, 2018, regular meeting minutes
- b. Approve the monthly bills and monthly financial reports (reviewed by Cox)
- c. Approve the hire of Susie Schlein/Student Ambassadors/ASAP; Yasmin Dahir/Para/Translator; Joanna Smith/Elementary Associate; Kayla Miller/Elementary/Jr/Sr High Associate; Kevin Johnson/Assistant JH Football Coach; Susie Mueller/After School Tutor; Aleya Grimes/After School Tutor; Kathy Ohloff/After School Tutor; Anne Friederich/After School Tutor; Joy Minikwu/After School Tutor; and April McQuade/Elementary Para
- d. Approve the resignation of Clarissa Kjosja/Elementary Associate; Eric Lopez/Bi-Lingual Newcomer Para; and Dave Peterson/Custodian.
- e. Transfers - None
- f. Approve the volunteering of Carla Hernandez Farinas/ Bi-Lingual Newcomer Para
- g. Acceptance of Donations/Gifts to the District- None
- h. Approve the Dordt College Theatre Festival Overnight Trip 11/2/18 and 11/3/18
- i. Approver the UNI Thespian Festival Overnight Trip – 11/9/18 and 11/10/18
- j. Approve the early graduation request of Marissa Aguirre
- k. Approve the new Use of Facilities Updates

Superintendent Dugger shared information on the tour following the meeting, initial enrollment thoughts, and the great start to the new year.

Principal Schutte shared information on her beginning of the year meetings with classrooms regarding expectations.

Principal Knudtson shared information on the Jr. High. Schedule and interventions.

Mr. Zurbriggen shared information on school safety and emergency management protocol updates.

President Smith opened the public hearing regarding the Instructional Support Levy at 6:44 pm. There were no public comments. The hearing was closed at 6:45 pm.

Motion by Gericke, second by Cox, to resolve to continue participation in the Instructional Support Levy Program, with no tax increase, for FY20-FY25. Carried unanimously.

Motion by Cox, second by Gericke, to approve the second reading of the following board policies. Carried unanimously.

- a. 105 Assistance Animals. This new policy to clarifies the use of service animals, assistive animals, therapy animals and emotional support animals.
- b. 606.3 Animals in the Classroom. This policy was updated to be consistent with Board Policy 105 which allows service, assistive, therapy, and emotional support animals.
- c. 705.1 Purchasing – Bidding. The amended policy adds language that requires compliance with federal and state laws for the selection and suspension of federal and state contractors.

- d. 705.1R1 Suspension and Debarment of Vendors and Contractors Procedure. The new regulation adds a procedural framework for evaluating and screening contractors who have been suspended or debarred from continuing to transact with the District.
- e. 710.1 School Nutrition Program. The amended policy adds language that requires compliance with federal and state laws for the selection and suspension of federal and state contractors.

Motion by Cox, second by Jacobs, to adjourn the meeting at 6:47 PM. Carried unanimously.

Jamie Smith, President

Melissa Fettkether, Secretary

**Postville Board of Education Meeting
Organizational Meeting
Room 102
September 10, 2018**

Superintendent Dugger called the meeting to order at 6:49 pm.

Superintendent Dugger requested nominations for Board President.

Motion by Gericke, second by Malcom, to approve Jeff Cox as board president. Carried unanimously. The oath of office was administered to President Cox.

President Cox requested nominations for Board Vice-President.

Motion by Gericke, second by Smith, to approve Staci Malcom as board vice-president. Carried unanimously. The oath of office was administered to Vice-President Malcom.

The board recognizes the many years of service of Jamie Smith as Board President.

Motion by Malcom, second by Gericke, to appoint the following. Carried unanimously.

- Melissa Fettkether/ Board Secretary and Treasurer
- Winneshiek County Conference Board – Jamie Smith
- Fayette County Conference Board – Tony Gericke
- Clayton County Conference Board – JoAnn Jacobs
- Allamakee County Conference Board – Tony Gericke
- Legislative Network Representative – Tony Gericke
- IASB Delegate Assembly Representative – JoAnn Jacobs

The oath of office was administered to Melissa Fettkether.

Motion by Gericke, second by Smith, to approve the Postville Herald as the District Official Publication. Carried unanimously.

Motion by Malcom, second by Gericke, to approve Ahlers & Cooney as the District's Legal Counsel. Carried unanimously.

Motion by Gericke, second by Malcom, to approve the district's depository banks and limits as listed below. Carried unanimously.

- Freedom Bank/\$4,000,000
- Fidelity Bank/\$2,500,000
- Iowa Schools Joint Investment Trust/\$4,000,000

Motion by Malcom, second by Jacobs, at 7:00 pm, to move into closed session under Iowa Code Section 21.5(1)(a) to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for the governmental body's possession or continued receipt of federal funds. Motion by Smith, second by Malcom to exit the closed session. Carried unanimously.

Items for the October Board Meeting include the FY18 Final Financial Documents.

The next board meeting will be held on Monday, October 8, 2018 at 6:30 PM at the Postville Fine Arts Center Lobby.

Motion by Smith, second by Jacobs, to adjourn the meeting at 7:26 PM. Carried unanimously.

Jeff Cox, President

Melissa Fettkether, Secretary